



**BHH Designated Provider Agency
Implementation Session**



December 13, 2019 10:30am-11:30pm

Capitol Region Mental Health Center 500 Vine Street, Hartford, Ct 06112

Attendees: BHcare (Jessica Kolinsky, Ursula Marcoux); CMHA (Amanda Stango, Anjay Cardona); CMHC (Nancy Watsky, Eartha Henry, Velvet Yusko) Intercommunity (Colleen Mastroianni, Jennifer Eldridge.); RVS (Tracy Creighton-Evans, Ann Ntate); SWCMHS (Donna Blake, Karolina Dudzik, Victoria Hoey); United Services (Holly Fish); WCMHN (Megan Macguire, Jocelyne Martin-Koram); DMHAS (Lauren Staiger, Kathryn Willis); ABH (Amy Miller, Shaundolyn Ortiz); CRMHC (Ellen Severn, Etheline Bisette, Miriam Stuart-Chotes, Vicmarie ?, Debra Uretsky); Bridges (Valerie Mallard, Trish Kramer, Shirely Dolce, Pat Bennett); CHR (Donna Wertz, James Morro, Caitlyn Sailor, Nicolette Carter); Rushford (Kim Whipple, Ciara Perez, Lynette Sparkman); Sound (Marcia Beebe, Lillian Centeno, Alixandra O'Neil, Marissa Hodges, Fiona Barrett) SMHA (Jesus Silva, Alexandra Felton)

1. DMHAS, ASO, and Provider Updates

a. Billing Updates- Lauren Staiger

i. Medicaid Provider Enrollment updates: Lauren asked about the status of these applications.

- All BHH providers are required to complete a re-enrollment with DSS.
- Re-enrollment is every 3 years.
- Letters went out to all agencies with application tracking numbers on them, which is needed to reapply to DSS.
- SO's are completed by DMHAS OOC Billing Department.
- PNP must complete their applications themselves.
- Once application is completed online, follow up documents required, such as, i.e documentation of having a Medical Director.
- Requirements are the same as what's needed to bill as an outpatient provider.
- Each follow up document needs to include your (ATN) application tracking number.
- If you can't find your letter or want to know date sent out, and your ATN number please contact Lauren Staiger.
- Agency Quality Assurance or Billing staff are usually who receives the letter.

ii. Waiver Report

- Report is complete and will be a full roster of all BHH clients.
- Goal is to utilize for reconciliation monthly to assure BHH payor matches what DSS has listed.
- For all discrepancies, the incorrect payor must be ended, and a new payer started with an effective date that is the date you are running the report and making updates.
- **DO NOT BACK DATE SERVICES AS THIS COULD CAUSE AN ERROR IN DMHAS BILLING.**
- There is a 2-month lag on Waiver Report based on 2-month lag in EDW data.

- Clients who are in a SA program only will not be listed.
- b. Other DMHAS Updates- Kathy Willis
 - i. Kathy Willis along with Kate Parr, and DSS will be developing an evaluation on Project Notify. Hoping to be able to identify trends and implementations, Project Notify was rolled out almost a year ago. The evaluation is hoping to also identify difference in outcomes within the different agencies, whether or not how Project Notify is organized within that agency affects outcomes. Hoping to complete evaluation by Spring 2020.
- c. ASO Updates-Amy Miller
 - i. Key contacts from Provider Manual and the Provider Directory were passed around for providers to make any changes to contact information.

2. Upcoming Meetings/Events

January 17, 2020 Implementation Session 1:30pm- 3pm

Beacon Health Options 3rd Floor Hartford Room Rocky Hill, Ct